

## **Sports Aid Foundation Fund (SAFF) Details**

### **THE FUND**

The Sports Aid Foundation Fund (SAFF), which is administered by the Hong Kong Sports Institute Limited (HKSI), aim to provide direct financial assistance to Hong Kong athletes with demonstrated performance and potential to achieve or maintain success in the international sports arena.

### **List of recipients for the year 2004-2005**

### **ELIGIBILITY**

Athletes of National Sports Associations (NSAs) who have resided in Hong Kong for at least three years and hold a Hong Kong Identity Card are eligible for application.

Applicants must have proven capability and achievement in sports competitions, and can maintain or improve their performance in the next 12 to 18 months.

### **ELIGIBILITY CRITERIA (*See attached file*)**

Both previous achievements and future potential for future success of the athletes as well as recommendations from coaching supervisors and NSAs will be taken into considerations.

In sports where there are competitions for both individuals and teams/combinations, results in both will be considered for assessment.

### **AMOUNT AND DURATION OF THE GRANTS**

SAFF Elite Athletes : maximum HK\$90,000

The actual grants will be assessed based on the merit of the athletes and the assistance needed. Grants will be provided for a period of up to 12 months from April to March of next year.

Actual amount of grant will be adjusted according to the income from the Fund, government funding and regular review of athletes' performance.

### **CONDITIONS OF THE GRANTS**

Athletes are required to continue training and competing with full dedication and commitment throughout the grant period, to report on the expenditure of their grants, and to use the fund on expenses associated with their training and competition programmes.

It is anticipated that funds will normally be used for the following expenses :

1. Expenses for local and overseas training and competition approved by the HKSI which are not paid by the NSAs or any other organisations, such as :

- board and lodging;
- transport or travelling;
- medical services;
- insurance;
- training expenses at approved training courses, clubs or centres; and
- purchase, hire, or transport of equipment.

2. Subsidies for loss of earnings incurred by athletes during absence from employment and/or increases of living expenses due to training and/or competitions.

Athletes receiving the grants will be required to sign an agreement with the HKSI, on the proper use of these funds; and to designate a Coaching Supervisor endorsed by the NSA. In the case of change of Coaching Supervisor, the NSA is required to inform the HKSI who is responsible for the supervision of granted athletes.

The Coaching Supervisor is responsible for monitoring the training programmes and progress of the athletes. An interim report and a year-end report regarding the commitment of the athletes in training and how well the agreed targets have been met are required to be submitted to the HKSI.

The Coaching Supervisor and NSA should inform the HKSI on retirement of any granted athletes from the squad, and may also advise the HKSI of granted athletes whose grants should be suspended or forfeited due to unsatisfactory performance.

## **PAYMENT SCHEDULE**

Grants will normally be paid directly to athletes, except where such direct payments clearly infringe the regulations of the NSA or the relevant

international governing body of that sport. In such circumstances, grants will be paid to the athlete through the respective NSA.

Grants will be paid in four installments, i.e, April , July , October and January of next year.

## **CESSATION OF FUNDING**

Non-conformity with the submitted training schedule and competition plan without valid reasons or breach of terms in the agreement may result in cessation of funding, a refund in whole or in part of the payment may be required.

## **APPLICATION PROCEDURE**

Applications are assessed once a year and the results will be announced in April.

All applications must be endorsed by the respective Coaching Supervisors and the NSAs.

Application forms and guidelines can be downloaded from HKSI website on [www.hksi.org.hk](http://www.hksi.org.hk) or HKASA Website at [www.hkasa.org.hk](http://www.hkasa.org.hk)

### 2005 / 2006 Application

Applications should be submitted to the HKSI (address stated below) **on or before 20 December 2004**. **\*\*Applications should be submitted to HKASA on or before 10 December 2004 for further checking and endorsement.**

[ Application form of SPORTS AID FOUNDATION FUND / INDIVIDUAL ATHLETES SUPPORT SCHEME ]

## **Enquiries**

Coaching Support Department

Hong Kong Sports Institute 25 Yuen Wo Road, Shatin, NT

Tel: (852) 2681 6359

Fax: (852) 2504 3821

E-mail: [sportsaid@hksi.org.hk](mailto:sportsaid@hksi.org.hk)

website: [www.hksi.org.hk](http://www.hksi.org.hk)

## Eligibility Criteria for SAFF 2005/06

### A. Senior Category

Category	Elite A	Elite B	Elite C
Maximum Grant (Annual) *	Individual : \$90,000 Team : \$400,000	Individual : \$70,000 Team : \$300,000	Individual : \$30,000 Team : \$125,000
Olympic Games	Medallist (minus-one rule) 4 <sup>th</sup> – 8 <sup>th</sup> and top 1/3	9 <sup>th</sup> – 16 <sup>th</sup> and top 1/3	Qualified according to required standard (not including wild card participation)
Asian Games	Medallist (minus-one rule)	4 <sup>th</sup> – 8 <sup>th</sup> and top 1/3	4 <sup>th</sup> – 8 <sup>th</sup> and top 1/2
<ul style="list-style-type: none"> <li>• World Champs</li> <li>• World Cup (Finals)</li> </ul>	Medallist and top 1/3	4 <sup>th</sup> – 8 <sup>th</sup> and top 1/3	1 <sup>st</sup> – 8 <sup>th</sup> and top 1/2
<ul style="list-style-type: none"> <li>• Asian Championships</li> <li>• National Games</li> <li>• World Universities Games</li> <li>• World Universities Champs</li> <li>• Asian Cup (Finals)</li> <li>• World Cup Series</li> </ul>		1 <sup>st</sup> – 8 <sup>th</sup> and top 1/3	1 <sup>st</sup> – 8 <sup>th</sup> and top 1/2
<ul style="list-style-type: none"> <li>• East Asian Games</li> <li>• Asian Cup Series</li> <li>• National Championships</li> </ul>			Medallist and top 1/3

\* Actual amount of grant will be adjusted according to the income from the Fund, government funding and regular review of athletes' performance.

### B. Junior Category

Category	Junior A	Junior B
Maximum Grant (Annual)	Individual : \$30,000 Team : \$100,000	Individual : \$10,000 Team : \$30,000
<ul style="list-style-type: none"> <li>• World Youth Games</li> <li>• World Youth Champs</li> <li>• World Youth Cup (Finals)</li> </ul>	1 <sup>st</sup> – 8 <sup>th</sup> and top 1/3	1 <sup>st</sup> – 8 <sup>th</sup> and top 1/2
<ul style="list-style-type: none"> <li>• Asian Youth Champs</li> <li>• All City Games</li> <li>• Asian Youth Cup (Finals)</li> <li>• World Youth Cup Series</li> </ul>	Medallist and top 1/3	4 <sup>th</sup> – 8 <sup>th</sup> and top 1/3
<ul style="list-style-type: none"> <li>• Asian Youth Cup Series</li> <li>• Asian Age Group Champs</li> <li>• National Youth Championships</li> </ul>		Medallist and top 1/3

- Remarks (1) “Minus-one rule” means the athlete/team must have beaten one competitor/team in the event.  
 (2) Other high level events in comparable with the respective categories may be considered at the discretion of the Hong Kong Sports Institute  
 (3) Athletes can only receive grants from either individual or team category.

## **Special Consideration for Support to Team Sports/Events**

1. Grants for each athlete of team events should not exceed maximum grant for athletes of individual events.
2. Each “Team Only Sports” NSA will be provided with a maximum grant of \$30,000 to support one or more potential athlete(s) as recommended by the respective NSAs. “Team Only Sports” NSAs are required to submit a proposal on to whom the support goes to, and their plan on how to develop these potential athletes to achieve excellence.
3. Individual athletes of team sports at major events achieving *official recognition* according to their outstanding sports performance, such as “Most Valued Player”, the “Best Pitcher”, the “Best Defender” etc., may be considered for support. For Olympic Games, Asian Games and World Championships, Elite A level support may be considered. Similar recognition would also be given respective levels of support in other categories.
4. In a situation where a member(s) of the team event drop(s) out from the team after grants are given, the replacement athletes can apply for funding support. However, this will be considered as fresh application and base on individual merits.
5. The results of the team sports/events would only be considered provided that ALL members of the team have fulfilled the 3-year residency policy.

## **General Guidelines**

6. The following considerations would also be used for deciding selection of athletes and the level of support:
  - Commitment to training and competition
  - Frequency of participation in overseas competitions
  - Potential for further advancement
  - Consistent level of performance
7. Only results achieved in the most recent major games / championships in the last year would be considered. Past results could only be considered once. Under special circumstances, such as injury or intervals of the events, consideration period would be up to maximum two years.
8. Results achieved from demonstration events would not be considered.
9. Results should be achieved from events with at least a minimum entries of four countries/regions.
10. Athletes receiving the grants should meet the three-year residency policy. Special consideration would be given for athletes with outstanding achievements, at the discretion of the Hong Kong Sports Institute.
11. For athletes achieving Elite A and Elite B levels of performance for the first year, only Elite C support would be provided.

12. Under normal circumstances, only final position in a particular competition will be used as the eligibility criteria. However, if the applicant fails to take part in any major competitions as listed due to injury, sickness or other justified reasons, the applicant's World or Asian rankings will be used as a reference for consideration. Rankings of athletes should be supported by officially published/ endorsed ranking list of the respective AF or IF.
13. Athletes meeting the eligibility criteria would be supported, irrespective of the number of recipients in their own sport or other sports.
14. If a junior athlete being promoted to senior category in the following year, the results attained through junior competitions in the past would only be used as a consideration for support at Elite C Category for not more than one year.
15. If the available funds fall short of the required amount of grants, recipients may have to receive a pro-rated amount instead of the maximum level of support.
16. The above eligibility criteria and vetting principles would be used as the basis of reference for recommendation. The Hong Kong Sports Institute would base on individual merits and availability of funds to decide the number of recipients and the level of support provided. Discretion would also be used in cases where special consideration is necessary.



## SPORTS AID FOUNDATION FUND / INDIVIDUAL ATHLETES SUPPORT SCHEME

### *Application Form* **2005-2006**

The information you provide in this application form is the basis for assessing eligibility for assistance under the Sports Aid Foundation Fund (SAFF)/Individual Athletes Support Scheme (IASS). The SAFF/IASS Application Guidelines should be read in conjunction with the explanatory notes when completing this application form. Further information on SAFF/IASS can be obtained from HKS I website ([www.hksi.org.hk](http://www.hksi.org.hk))

Please submit the completed form to Coaching Support Department, Hong Kong Sports Institute, 25 Yuen Wo Road, Shatin, Hong Kong on or before **20 December 2004**. **Late or incomplete applications will NOT be considered.**

#### **PART A (To be completed by the applicant)** *(Please type or print)*

1. **Fund(s) Applied**<sup>1</sup>  \*Sports Aid Foundation Fund/ Sports Aid Foundation Fund (Team Only Sports)  
 Individual Athletes Support Scheme<sup>2</sup>

2. **Personal Particulars**<sup>3</sup>

Sport:

Name: *(English)* \_\_\_\_\_ *(Chinese)* \_\_\_\_\_

Date/Place of birth: \_\_\_\_\_ Age: \_\_\_\_\_ Nationality: \_\_\_\_\_

Holder of Hong Kong ID Card: \* Y / N, Sex: \_\_\_\_\_ Residence in HK since: \_\_\_\_\_(dd/mm/yy)

Occupation: \_\_\_\_\_ (\*Full/Part Time)

Postal address: \_\_\_\_\_

\_\_\_\_\_ Day-time contact tel. no.: \_\_\_\_\_

Squad: Hong Kong National \* Senior/Elite/Junior member Position in Team: \_\_\_\_\_  
*(For applicants of SAFF – Team Only Sports)*

\* Delete as inappropriate

**Remarks:**

1. Athletes meeting the criteria can apply for both SAFF and IASS grants
2. IASS grants are only for athletes of Development Sports and secondary disciplines of Elite Sports
3. The personal data provided by means of this form will be used by the HKSDB for the processing of your application only

### 3. Records of Achievements

- ♣ Provide information on your best performances at international/major local competitions in which you have competed in the period between January 2003 to November 2004
- ♣ In accordance with the Selection Criteria, please list the achievements in order of merit
- ♣ Support all your achievements with documentation (e.g. official results, press reviews, etc.)
- ♣ Use separate sheet if additional writing space is required

#### A. Individual Results

<u>Date</u>	<u>Name of Competition/Venue</u> (Please provide both English and Chinese versions for data input)	Event (e.g. 100m, <u>singles, etc.</u> ) (Please provide both English and Chinese versions for data input)	Results/ Position (e.g. score, timing, <u>distance in metre, etc.</u> )	No. of Entries <u>for your Event</u>	No. of Competing Countries/Regions <u>for your Event</u>	Personal Best <u>for this Event</u>
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**B. 1. Team Results (The applicant as a member of the team)**

<u>Date</u>	<u>Name of Competition/Venue</u> (Please provide both English and Chinese versions for data input)	<u>Event (e.g. relay, doubles, etc.)</u> (Please provide both English and Chinese versions for data input)	<u>Results/ Position</u> (e.g. score, timing, distance in metre, etc.)	<u>No. of Entries for your Event</u>	<u>No. of Competing Countries/Regions for your Event</u>	<u>Name(s) of Team Member(s)</u> (Please provide both English and Chinese versions for data input)
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**2. Individual Award Honoured in Major Competition (Refer to special consideration for support to Team Sports/Events)**

<u>Date</u>	<u>Name of Competition/Venue</u> (Please provide both English and Chinese versions for data input)	<u>Award</u> (Please provide both English and Chinese versions for data input)
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**C. Ranking**

Ranking should be supported by officially published/endorsed ranking lists of Asian/International Federation.

2002 :	<u>(Asian)</u> _____	<u>(World)</u> _____
2003 :	<u>(Asian)</u> _____	<u>(World)</u> _____

4. **Training programme for 2005-2006** (To be agreed by your Coaching Supervisor)  
 ♣ Please state venue, frequency, duration, months on total, etc.
5. **Competition plan for 2005-2006** (To be agreed by your Coaching Supervisor)  
 ♣ Please state name of competition, date, place, targets to be achieved.
6. **Major competitions and goals in the next 4 years** (To be agreed by your Coaching Supervisor)  
 (Please provide both English and Chinese versions)
7. **Assistance received in 2004-2005**
- |                                    |                              |                             |                 |
|------------------------------------|------------------------------|-----------------------------|-----------------|
| <b>SAFF</b>                        | <input type="checkbox"/> Yes | <input type="checkbox"/> No | Category: _____ |
| <b>IASS</b>                        | <input type="checkbox"/> Yes | <input type="checkbox"/> No | Amount: _____   |
| <b>HKSDB : Scholarship Stipend</b> | <input type="checkbox"/> Yes | <input type="checkbox"/> No |                 |
| Accommodation                      | <input type="checkbox"/> Yes | <input type="checkbox"/> No |                 |
| Meals Provision                    | <input type="checkbox"/> Yes | <input type="checkbox"/> No |                 |
| <b>Other Sponsorships/Support</b>  | <input type="checkbox"/> Yes | <input type="checkbox"/> No |                 |
- If yes, please specify: \_\_\_\_\_
-



<b>PART C Parental/Guardian Consent (For applicants under 18 years old)</b> <b>(To be completed by parent/guardian)</b>
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I consent to my child/ward, \_\_\_\_\_ (Name) being assisted by the *\*Sports Aid Foundation Fund/Individual Athletes Support Scheme* , and I *\*agree/do not agree* to let *\*him/her* attend training and competitions as shown on the submitted schedule. I understand that non-conformity with the submitted schedule [as listed in (4) and (5)] without valid reasons, or breach of terms in the Agreement might result in cessation of funding and a refund in whole or in part of the payment.

Signature of parent/guardian: \_\_\_\_\_

Name in BLOCK letters: \_\_\_\_\_ Relationship: \_\_\_\_\_

Address (if different from applicant): \_\_\_\_\_

\_\_\_\_\_ Day-time contact tel. no.: \_\_\_\_\_

<b>PART D Recommendation of the Coaching Supervisor</b>
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Name of Coaching Supervisor: (English) \_\_\_\_\_ (Chinese) \_\_\_\_\_

Address: \_\_\_\_\_

\_\_\_\_\_ Day-time contact tel. no.: \_\_\_\_\_

Qualification/Post: \_\_\_\_\_

Position at National Sports Association: \_\_\_\_\_

**Please provide comments on the applicant in the following areas with grading:**

(A - Excellent, B - Good, C - Satisfactory, D - Fair)

	A	B	C	D
(i) Commitment to training and competitions	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
(ii) Frequency of participation in overseas competitions	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
(iii) Potential for further advancement	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
(iv) Consistent level of performance	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Other Comments/Recommendations: \_\_\_\_\_  
 (if any) \_\_\_\_\_  
 \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**PART E Endorsement by the National Sports Association (NSA)**  
**(To be endorsed and signed by a senior official e.g. President, Chairman, Hon Secretary of the NSA)**

Name of Association: \_\_\_\_\_

Name of Responsible Person: (English) \_\_\_\_\_ (Chinese) \_\_\_\_\_

Position at NSA: \_\_\_\_\_

Address: \_\_\_\_\_

\_\_\_\_\_ Day-time contact tel. no. \_\_\_\_\_

\* \* \* \* \*

1. Comments/Recommendations on the applicant:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

2. I hereby certify that the information given above is true and correct and I *\*endorse/do not endorse* the application.  
*(Please state reason(s) if you do not endorse the application.)*

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

3. I *\*endorse/do not endorse* the appointment of \_\_\_\_\_ as the coaching supervisor of the applicant.

**For SAFF Applications only**

4. If your Association has more than one applicant, please prioritize the applicants. The order of priority will be used as a reference for selection by the Committee.

5. Direct payment to the athlete *does/does not*\* infringe the regulations of the NSA and/or the relevant international governing body of the sport.

Signature of Official : \_\_\_\_\_

Name : \_\_\_\_\_

Position at NSA : \_\_\_\_\_

Date : \_\_\_\_\_ Association's Chop: \_\_\_\_\_

*\* Delete as inappropriate*

<b>PART E Please Complete the Underneath for Future Correspondence</b>
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Name of Responsible Person: \_\_\_\_\_

Name of Applicant: \_\_\_\_\_

Name of Association:  
\_\_\_\_\_

Postal Address: \_\_\_\_\_

Address: \_\_\_\_\_  
\_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_