

HKASA REGIONAL SWIMMING TRAINING SQUAD

香港業餘游泳總會地區青年游泳訓練組

Leave Application Form for Member / 運動員請假申請表

Name : _____ Registration No. / 註冊編號 : _____

中文姓名 : _____

Belonging Region / 所屬地區 : *(Please tick which is appropriate / 請剔所選擇項目)*

- Hong Kong Island 香港 Kowloon 九龍 New Territories 新界
 Tseung Kwan O 將軍澳

Leaving Period 請假日期 :

From / 由 : _____ To / 至 _____

No. of lessons absent / 缺席堂數 : _____

Reasons of Leave: *(Please tick which is appropriate / 請剔所選擇項目)*

- Study Leave for Public Examination 出席公開考試
(please provide relevant examination timetable / 請提供有關考試時間表)
- Sick Leave 病假 (please provide Medical Certificate / 請提供醫生證明)
- Leave for outside training / competitions 出外訓練 / 比賽
(please provide competition programme or certified letter from Club / 請提供比賽賽程或屬會證明信)
- Others 其他 (Please specify / 請註明 : _____)
(please provide relevant proof / 請提供有關證明)

Applicant's Signature (Signed by Parent if Age under 18)

申請者簽署(18歲以下人仕由父母簽署)

Name (Signature Person) in Block Letter

簽署人姓名(請用正楷填寫)

Date / 日期

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For Official Use only:

Received on: _____

Checked by: _____